

# GUIDELINES FOR SUBMISSION OF SCIENTIFIC PAPERS

**SUBMISSION DEADLINE: April 1, 2026 to July 31, 2026**

## INSTRUCTIONS

- When submitting your abstract, carefully read the submission guidelines and fill in all fields of the form in the system. Papers with non-compliant information will be eliminated.
- Submission of the paper is exclusively via the website [imar.ufv.br](http://imar.ufv.br) with a maximum deadline of July 31, 2026.
- To submit the paper, it is necessary to indicate one of the authors to present the abstract, and this person must be registered for the event and have their registration payment confirmed.
- The other authors who register for the congress should not resubmit the already registered paper.
- Intellectual property and ethical issues are the sole responsibility of the authors of the paper.
- The title should be clear and concise and reflect the study to be presented, with a limit of 20 words in bold, lowercase letters, scientific names in italics, Arial 12 font.
- The abstract should contain a maximum of one page, continuous text, without indentation of the first line, may be submitted in English, on A4 paper, Arial 12 font, left margin 2.5 cm, right, top and bottom 2.0 cm, header and footer 1.25 cm, single spacing, grammatically correct.
- To insert your work in the author area, we suggest writing the text in Notepad or clearing the Word formatting with Ctrl+Shift+V. This action is necessary to avoid distortions in your abstract when inserting it into the system.
- The abstract should not exceed 3000 characters including spaces. Only the first word should be capitalized, and italics should only be used for scientific names (authorship and affiliation should not be included in the abstract; this information should be included in the form, in the author(s) name field, identifying the presenting author with an asterisk).
- The abstract should contain Title; Introduction; Materials and Methods; Results and Discussion; References (following ABNT standards or equivalent).
- The institution or institutions where the work was carried out, as well as the authors' names, should NOT be mentioned in the body of the text (Abstract).
- The abstract should contain all and only the relevant information, with an opening statement defining the problem studied, the methodology (describe the biological processes and analytical tools in as much detail as possible), the results, and the inferences or conclusions (highlight the progress and applications that the work will generate). Images (photographic materials, imaging

exams, etc.), graphs, or tables must be included on the abstract page. These should be inserted in the designated area of the form at the time of submission.

- It will be permitted to attach tables and/or figures, provided that the title and footnote information of the table/figure are included in the indicated space.
- Formulas and equations must have legible and clear subscripts and superscripts. Symbols must be defined immediately after the equations. Use negative exponents instead of the vertical bar (/) to represent relationships between units of area, volume, etc. Maintaining a single space between units [e.g., Lh<sup>-1</sup> and not L/h, Kg ha<sup>-1</sup> instead of kg / ha, etc.].
- Opt for fractional powers instead of the square root sign [e.g., Y<sup>1/3</sup> instead of 3<sup>√</sup>Y], as well as the comma or slash (/) instead of the horizontal bar or dash (-) in the representation of a single fraction (e.g., <sup>3</sup>/<sub>4</sub>).
- Prefer standardized and internationally accepted nomenclature codes, italics only for scientific names. For abbreviations, consistently check the International System of Units (SI). If the SI is not applicable, equivalent units should be used.
- Observe the correct use of abbreviations, for example: liter – L; kilogram – kg; milliliter – mL. Insert a space between values and units of measurement (50 kg and not 50kg; 2.0 mL instead of 2.0mL), but not to represent thermal units (10°C instead of 10° C) and percentage quantities (45% instead of 45 %).
- Spaces should also be inserted before and after “±” and “=”, but not before and after “<” and “>”. Write single-digit numbers (it would be eight and not 8), except for exact averages, series of numbers, and statistical values.
- Use symbols for chemical elements and compounds when appropriate, especially if the elements mentioned are repeatedly mentioned;
- Numerals to mark ion valences (e.g., Ca<sup>2+</sup> instead of Ca<sup>++</sup>) and mark isotope numbers preceding their symbols (e.g., <sup>32</sup>P; <sup>15</sup>N, etc.).
- Three keywords should be provided in alphabetical order.
- References should be included in the electronic submission. Authors are encouraged to refrain from using abbreviations.
- Results based on statements such as “results will be presented” and/or “data will be analyzed” will not be considered. These should be presented as clearly as possible, and conclusions should be based on the data presented. In this case, if it is a study in progress, for example, authors must present preliminary results. Similarly, abstracts whose results from the same study are scattered across different abstracts will not be accepted.
- Case reports lacking clear originality and relevance to justify their presentation will not be accepted.
- Narrative literature review papers will not be accepted.
- Trade names should only be used if absolutely necessary; otherwise, they are not permitted, only the common names of active ingredients in chemical formulations.

## II – IMPORTANT NOTES

- Brief information on research funding agencies, approval from the animal ethics committee, and SISGEN registration should be included at the end of the abstract in a separate paragraph.
- Acknowledgments should only be included if necessary.
- There is no limit to the number of papers that can be submitted per registrant. With a maximum of 10 (eight) authors per simple abstract (one page each) per registration. List the authors in the desired order. When the main author is an undergraduate student, the last author must be the supervisor. **IMPORTANT:** The presenter must also be included in the list of authors.
- Approved papers will be notified via email to the corresponding author.
- The presentation must be given by the person indicated when submitting the paper. If this is not possible, another author of the paper must give the presentation, provided they are registered for the event and have paid the registration fee.
- Attention: all materials produced about the papers (proceedings, certificate, among others) will be a faithful reproduction of the information submitted by the author. Therefore, it is not possible to make any changes after the deadline for submitting papers, including the spelling of the title, abstract, or authorship.
- To receive the certificate for your paper after the event, one of the listed authors must be registered and have participated in the event.
- Only one (1) online certificate will be issued per paper presented. Paper certificates will be produced following the registered order of authors.
- The Organizing Committee and the Scientific Committee of the congress will not be responsible for the content of the posters, this being the sole responsibility of the authors, nor will they be responsible for the costs of transportation, accommodation or any other costs related to the presentation of the work.